

Friends of EAST LAKE SCHOOL MEETING MINUTES September 18th, 2024:

Date: Wednesday, September 18th, 2024

Time: 7:30 PM

Executive Members Present:

- Jenn Collins (Hot Lunch)
- Kate Haddad (Treasurer)

School Administration Present:

- Amanda Schultz (Principal)
- Susan Noble (Assistant Principal)
- Karen Hanks-Craine (Administrative Assistant)
- Lori Lew (Administrative Assistant)

In-person Attendance:

- Shannon Duque (meeting minutes)
- Gurwinder Dhadda
- Mai Jomaa
Kyla Simms
- Sydea Abbas
- Syed Jafri

Zoom Attendance:

- No attendees via zoom.

Welcome and Call to order:

- @ 7:36 pm.

1. Approval of Agenda & Minutes:

- Agenda and previous AGM minutes approved unanimously.
- Kate Haddad sworn in as Treasurer.

2. Chair Report:

- Jenn Collins (acting for Claudia)

3. AGM Results:

- New Chair: Open Position
- Vice Chair: Claudia McGowan
- Hot Lunch Program: Jenn Collins

4. Hot Lunch Program:

- Bank account access locked until signing authority being transferred to Kate and new Chair (TBD).
- New signing officers, need both first and last names on account (double signing authority).
- Treasurer last year did not pay last year's website fees (\$350). Switch to Healthy Hunger website this year for free.
- Healthy Hunger Advantages:
 - free because they bill directly to vendors
 - HH responsible for finding new vendors, if needed
 - pre-packaged per class

- pre-labelled with each individual kids; names on their lunches
- less adult volunteers needed – student, such as the Student Council, can help distribute lunches to classrooms.
- Same vendors, plus new ones.
- School staff can use HH website to order lunch for themselves too.
- No one opposed: motion passed to switch to HH website: decision was unanimous. Susan and Lori to add HH icon to school website (?) & social media.

5. Fundraising:

- Halloween Dance: Oct. 25th:
- Movie Night: Dec. 13th.
- Popcorn Fridays: every two weeks (approx. income \$700 per Friday)
 - Nov. 8 & 22
 - Suggested dates: Oct. 4 & 18; bi-weekly from then on (Nov. 8 & 22; Dec. 6)
- Art Cards: Display on Staff room walls for teachers
 - -Due Date: Oct. 24th/18th to get ordered in time for Christmas – Lori to look into
- Prudy's Chocolates: for Christmas and Easter, but not Valentine's day.
- Tean Fund: Jenn to check date and get website set up for next meeting
- New From the Nest: Cheryl to add Halloween Dance, Movie Night & Popcorn fundraiser dates.
- Wreaths: not this year.
- Additional ideas suggested for fundraisers:
 - Spolumbo's
 - Coco Brooks
 - Perogies
 - Simple Simon Pies
 - Cookie Dough
 - Bacon
 - Mabel's Labels (add to news from the nest)

6. New Business:

- Bank Account Balance, as of Aug. 31, 2024: \$7,808.34
- \$1100 insurance payment pending
- \$5920 balance remaining
- Casino Account: \$31,588.14 to be used by end of May 2025.
- Missing \$10K hard to find- school board. Exact amount unknow. S/b approx. \$10K plus \$3-4K to add.
 - Suggested use for the \$3-4K: Raz Kids app, should cost approx. \$2K. Motion passed & approved by Jenn & Kate & Everyone.

7. Executive Positions for Review for Next Parent Council Meeting – Lori Lew:

- Chair: Mai Jomaa volunteered; motion passed: Mai voted in as new Friends' Chair.
- Secretary – still open – next meeting.

8. Next Friends' Meeting will be on: Wednesday, October 16th, 2024.

Adjourn @ 8:13 PM.