
October 4/23

Biweekly Friends Meeting

Meeting started at:

Meeting adjourned at:

Attendees Present (Highlighted)

Debbie Chair

Brittany Vice chair

Stephen Treasure

Shannon Volunteer coordinator

Jen hot lunch

Kyla hot lunch

Vacant, secretary

Agenda

Last Meeting Follow-up

New friends positions

Secretary position vacant

New Business

Volunteer list from school, meet the teacher night needs to be actioned

- Jen and Kyla to make teams for hot lunch
- Shannon to make volunteer list for events, concession

Hot lunch bottles/juice box weekly collection?

- Deb to set up for hot lunch
- Jen ask school for schools bottles

Concession staples and event dates

- Water - diet pop -ice beverage - chips - candy bags
- Jen to action above list of products for concession and hot lunch
- Needs to have an adult present at all times inside concession - Agreed by all

Confirm fundraising dates/idea

- Oct 26, Halloween dance - Jen to shop / Shannon to staff / Brittany to decorate, DJ with help - Prizes at event Brittany to shop
- Dec 1 Bake sale Movie night 5:30, concession event
- Feb 9, valentine dance - Concession, Activities

What is our fundraising goal?

\$32000

What are the approximate funds raised per event?

- Hot lunch \$28000
- Dances \$2000
- Purdys \$1500
- Other \$2000
- Art cards

Weekly communication to the Nest? Have info to Deb by Wednesday for her to submit by Thursday morning

T-shirts for school? - Shannon Just a discussion topic, no action

Action Items

Mission statement

As a part of the Friends of East Lake School Society, we will represent our students, East Lake School families, and our diverse community in a positive, professional manner, with an open and adaptive mindset.

Our charter:

- Participation / commitment
- Communicate in a transparent manner
- Solution based dialogue
- Refrain from controversial topics
- Vote needs to happen prior to items being actioned.

Role responsibilities / description Individuals in that role will create their own list and we will discuss at next meeting Nov 3 at 8:30 am

- Chair

- Vice chair
- Treasury
- Volunteer coordinator
- Hot lunch coordinators
- Secretary

Communication methods - texting **Agreed to reduce types and number of messages accordingly**

Banking update - **Need receipts within 1 week \$5000 in the account.**

Casino funds - \$31000

Adjourned - 11:57 am

Next Meeting Agenda Items Nov 22/23

Casino funds - \$31000

Follow up with Jordan regarding fundraising asks, casino money.

Shannon being reimbursed for school books